

**Government of India
Ministry of Civil Aviation
Rajiv Gandhi Bhawan, New Delhi**

**Invitation of applications for recruitment of 02 Young Professionals in
Economic Regulation (ER) Division, Ministry of Civil Aviation**

Ministry of Civil Aviation proposes to hire two (02) Young Professionals in ER Division for attending to specific and time-bound work allocation related to Economic Regulation, Air Cargo and Logistics, Aviation Financing, Aircraft Leasing, MRO and Manufacturing, Competition issues, Data Analytics, and Tax-related matters. Only persons with requisite qualification, expertise and experience as prescribed would be hired as Young Professional.

2. The Ministry of Civil Aviation, Government of India, invites applications from eligible candidates for Young Professional. The details including eligibility criteria, TOR etc. are available on the Ministry's website: www.civilaviation.gov.in. Last date of receipt of application is **21/02/2020 upto 5.00 P.M.** Applications received after due date and time will not be considered.

Ms. Indu Butani
Under Secretary
Ministry of Civil Aviation
'B' Block, Rajiv Gandhi Bhawan,
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No. A-12023/2/2019-E R
Government of India
Ministry of Civil Aviation

“B” Block, Rajiv Gandhi Bhavan,
Safdarjung Airport, New Delhi - 110003

Dated: 29/01/2020

CIRCULAR

Subject: Invitation of applications for appointment of 02 Young Professionals in Economic Regulation (ER) Division, Ministry of Civil Aviation

Ministry of Civil Aviation proposes to hire two (02) Young Professionals in ER Division for attending to specific and time-bound work allocation of this Division. The ER Division, *inter alia*, handles matters related to Economic Regulation, Air Cargo and Logistics, Aviation Financing, Aircraft Leasing, MRO and Manufacturing, Competition issues, Data Analytics, and Tax-related matters. Only persons with requisite qualification, expertise and experience as prescribed would be hired as Young Professional.

The application must clearly indicate the Category of Post applied for by each applicant. The applicants are to communicate with the addressee given below only by email. Telephone calls or other means of communication shall not be entertained.

The details of the advertisement are as follows:-

- I. Job Requirement:** As per detailed Terms of Reference at **Annex-I**.
- II. Qualification and Age Limit:** The Young Professional are classified into two Categories. Qualification, age limit and remuneration for each Category is given in the table below:

| Category of Young Professional | Minimum Qualification | Age |
|--------------------------------|---|------------------------|
| Economic Regulation / Finance | Masters' degree in Economics/ Finance, or MBA in Finance from a reputed University/ Institute | Not exceeding 32 years |
| Research and Data Analytics | Masters' degree in Statistics/ Mathematics/ Economics, or MBA in Finance from a reputed University/ Institute | Not exceeding 32 years |

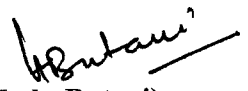
- III. Desirable:** Ph.D. in the subject areas listed above.
- IV. Work Experience:** Minimum two years' of work experience in the areas of Data Analytics/ Finance/ Economics/ Policy/ Aviation or relatable field.
- V. Desirable:** Candidate with experience in working in the following areas
1. Applying research, economic theories, techniques and business intelligence to solve practical problems in aviation domain.
 2. Developing and/or applying existing mathematical, statistical, economic or financial models to analyze data in areas of work allocated to ER Division.
 3. Interpreting data and preparation of brief reports/ drawing conclusions for policy making and/or implementation.

- VI. **Leave:** Young Professional shall be eligible for 12 days leave in a calendar year on pro-rata basis.
- VII. **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. Young Professional will not be allowed foreign travel at Government expenses. However, Young Professional shall be allowed TA/DA for their travel inside the country in connection with the official work as per applicable Government rule.
- VIII. **Type of appointment:** The appointment will be purely on contract basis.
- IX. **Contract Period:** Initial contract would be for a period of one year and shall be extended for further period of one year at a time **with a maximum tenure of five (05) years**. The contract can be terminated by either party by giving one month notice in advance.
- X. **Terms of Payment of remuneration:** The emoluments for engagement of Young Professional are proposed to be fixed between ₹ 60,000/- and ₹ 70,000/- per month (all inclusive) depending upon the qualifications, expertise and work experience possessed by the candidate. The term of the contract is valid for one year and can be extended further for a period of one year at a time, based on the performance of the Young Professional. The emoluments would in such cases of extension be enhanced at a minimum by the applicable annual price index.
- XI. **Basis for Evaluation:** The scrutiny of applications will be carried out by the Ministry on the basis of required and desirable qualification and past work experience of individuals. Consultancy Evaluation Committee constituted for the purpose may conduct personal interview with the shortlisted applicants in compliance with the provisions of GFR, 2017.
- XII. **Guidelines for submission of the Applications:** The duly completed Application in prescribed format should be submitted so as to reach this Ministry at below mentioned address on or before **05.00 P.M. on 21/02/2020**. Any application received after the above mentioned deadline will not be considered.
- XIII. **The Department reserves its rights, as follows:** To decide to cancel this advertisement, and not to proceed in the matter, at any stage accept or reject any or all applications, without giving any explanation, whatsoever.

2. **Interested applicants may send their CV in the enclosed format (Annex-II) by email/post to the following address:-**

Under Secretary to the Government of India
Economic Regulation (ER) Division
Ministry of Civil Aviation
Room No. 60, 'B' Block, Rajiv Gandhi Bhawan,
Safdarjung Airport, New Delhi-110003

Email address:- ersec.moca@nic.in


(Indu Butani)

Under Secretary to the Government of India

NIC Cell for uploading on the Ministry's web site.

**TERMS OF REFERENCE FOR ENGAGEMENT OF 'YOUNG PROFESSIONAL'
IN THE ECONOMIC REGULATION DIVISION, MINISTRY OF CIVIL AVIATION**

The service of the 'Young Professional' would be utilized in carrying out the following tasks:

1. Policy analysis, research and data analytics in areas of work allocated to the ER Division of the Ministry. This will cover aviation policies / programmes and schemes of the Government and related research, data analysis and interpretation, and business intelligence support.
2. Conduct impact assessment and other studies – conduct pilot, special and innovative interventions.
3. To provide high quality inputs in their discipline/ data analysis/ project management/ evaluation of scheme/ programme/ start-up/ innovation/ special studies including feasibility studies/ compliance supervision/ training and development/ implementation monitoring etc.
4. Assist in projects in diverse areas such as Economic Regulation, Air Cargo and Logistics, Aviation Financing, Aircraft Leasing, MRO and Manufacturing, Competition issues, Data Analytics, and Tax-related matters. Study the impact of policy interventions and global developments on various aviation sub-sectors in India.
5. Assist in various aspects of the research process, including literature review, data collection, data analysis, preparing presentations, and writing briefs. There will be opportunities to independently develop research ideas in the aviation sector.
6. Preparation of position papers and power point presentations on the aviation sector, or its sub-sectors, giving current snapshot and future outlook. These would, inter alia, draw upon detailed analysis of data pertaining to the aviation sector and writing reports thereon, modelling and forecasting based on data.
7. Provide strategy and policy consultation for planning and working on actionables as prioritized by the Ministry of Civil Aviation.
8. Financial analysis of viability of operations of carriers and other entities in the aviation sector.
9. Analysis of competition issues, including inter alia, competitive/ uncompetitive prices, charges, tariffs in the sector and developing regulatory models.
10. Any other task that may be assigned from time to time by Economic Advisor, Ministry of Civil Aviation.
11. This is full time assignment. The Young Professional shall be provided necessary facilities of office space/ equipment in the premises of Rajiv Gandhi Bhavan, New Delhi. Office timings of Ministry of Civil Aviation shall be applicable.

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**Application Format for recruitment of Young Professionals in the
Economic Regulation Division, Ministry of Civil Aviation**

Affix recent
passport size
photograph

1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing Particulars:

| Postal / Current Address | Permanent Address | Phone / Mobile | e-Mail ID |
|--------------------------|-------------------|----------------|-----------|
| | | | |

7. Educational Qualification:

| S. No. | Course | Subject | University / Institute | Year of Passing | Division / Class |
|--------|--------|---------|------------------------|-----------------|------------------|
| | | | | | |
| | | | | | |

8. Work Experience:

| S. No. | Organization / Institute | Period from-to | Nature of work | Remarks |
|--------|--------------------------|----------------|----------------|---------|
| | | | | |
| | | | | |

9. Desirable Qualification, if any:

10. References (Name, Address, Phone, email ID to be given):

| S. No. | Name | Address | Phone / Mobile | e-Mail ID |
|--------|------|---------|----------------|-----------|
| (i) | | | | |
| (ii) | | | | |

11. Additional information about work experience, nature of work etc. may be furnished separately as attachment.

Signature of the Candidate

Place:

Date: